

ROLE TITLE:

Local Initiatives Coordinator

REPORTS TO:

Executive Pastor

TYPE OF POSITION/REMUNERATION:

Temporary Part time Role (20 hours/week)

April/May 2025 – September 30, 2025

Compensation based on qualifications and salary grid

ROLE PURPOSE:

The Local Initiatives Coordinator supports CrossRoads Church's efforts to compassionately engage with our local community. This role will help maintain momentum in existing local initiatives by encouraging and coordinating volunteers, partnering with local agencies, and ensuring ongoing communication and participation within the congregation. We want to inspire people to follow Jesus through the proclamation of the gospel and with compassionate hearts, impact our local world.

KEY RESPONSIBILITIES

- Support and coordinate current local initiatives and volunteer teams with compassion and care.
- Maintain relationships with key social agencies in Central Alberta to ensure effective missional efforts from CrossRoads Church.
- Maintain relationships with key local partner organizations and ensure clear communication between them and CrossRoads.
- Provide effective places for CrossRoads people to serve in compassionate ways throughout our community as it relates to the area of focus.
- Provide a means of educating CrossRoads Church, making its people aware of the social needs in Central Alberta and how to engage as individuals, small groups, and family units.
- Help prepare reports and/or updates on local engagement efforts as needed.
- Support with the compassion campaign.
- Attend all staff meetings, congregational meetings and team meetings as assigned.

QUALIFICATIONS

- Spiritually mature Christian
- Requires a high level of initiative, the ability to work independently and perform duties with minimal direction and supervision.
- Demonstrated interpersonal skills
- A demonstrated compassion for the lost and the marginalized amongst us here in Central Alberta.
- A high level of competency in communication skills, well able to move people into action through effective presentations and calls for participation.
- A person with a proven track record of organizational excellence and the ability to empower volunteers in a healthy environment where growth is the norm and values are held in high regard.

- Experience in a large church or organizational setting, including leading volunteers.
- Must provide a Criminal Record Check
- Be a member or be willing to become a member of CrossRoads Church.
- Must agree and sign the CrossRoads Lifestyle Agreement and the Confidentiality Agreement.
- Understand and support the vision, mission, and strategic direction of CrossRoads Church.

Process:

Please submit your cover letter and resume to Kendra Berniko at the Church Office or via email to KendraB@CrossRoadsChurch.ca.

CrossRoads Church

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www.CrossRoadsChurch.ca

"To give everyone in Central Alberta the opportunity to have a personal relationship with Jesus Christ and by following Him together, impact the world with compassion and hope."